

# Sage Instant Accounts Version differences

Helping you to...	V14	V15	V16	2011	2012
<b>Get up and running</b>					
Easy to set up and use – <b>IMPROVED in 2012</b>	•	•	•	•	•
View video demos	•	•	•	•	•
Learn in practice mode	•	•	•	•	•
Easily correct mistakes	•	•	•	•	•
Free SageCover Online	1 Year	1 Year	1 Year	1 Year	1 Year
Free e-learning on Instant Accounts	•	•	•	•	•
Create quotations	•	•	•	•	•
Opening balance wizard – <b>NEW in 2012</b>					•
Online Registration and Activation – <b>NEW in 2012</b>					•
<b>Manage Your Customers</b>					
Customise quotations & Invoices with company logo and contact details	•	•	•	•	•
View status and value of all quotations from a list view	•	•	•	•	•
Convert quotations to invoices	•	•	•	•	•
Know how much profit you will make on each quote or invoice before you commit		•	•	•	•
Apply flexible discounts to win business	•	•	•	•	•
Record Till Takings	•	•	•	•	•
Receive and process card payments*	•	•	•	•	•
Sage Pay – Pay Now Button			•	•	•
Integration with Sage Act! – <b>IMPROVED in 2012</b>					•
<b>Manage Your Finances</b>					
Share information electronically with your Accountant	•	•	•	•	•
Flat Rate VAT				•	•
Prepare VAT Returns	•	•	•	•	•
Irish VAT Cash Accounting	•	•	•	•	•
e-VAT submissions	•	•	•	•	•
e-payments	•	•	•	•	•
Credit from Invoice			•	•	•
ECSL Changes – Sales List	•	•	•	•	•
Reverse Charge VAT	•	•	•	•	•
Irish VAT return file available	•	•	•	•	•
Audit preparation	•	•	•	•	•
Import Transactions			•	•	•
Bank Reconciliation	•	•	•	•	•
Lock Date – <b>NEW in 2012</b>					•
Chart of Accounts – <b>IMPROVED in 2012</b>					•
Annual Return of Trading detail (Ireland) – <b>NEW in 2012</b>					•
<b>Manage Your Business</b>					
Barcode creation			•	•	•
Report Browser			•	•	•
Integrates with Sage Pay			•	•	•
Integration with Web Stores				•	•
Understand what services are available with the Sage Services toolbar				•	•
Quick Search – <b>NEW in 2012</b>					•
Quick Print – <b>NEW in 2012</b>					•

\* Additional purchase required